

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 000001		3. EFFECTIVE DATE 09/19/2008		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY CODE BPD-TROSENLI		7. ADMINISTERED BY (If other than Item 6) CODE BPD	
Bureau of the Public Debt Division of Procurement Avery 5F 200 Third Street Attn: Troy Rosenlieb (304) 480-7244 Parkersburg WV 26101		Bureau of the Public Debt Division of Procurement Avery 5F 200 Third Street Parkersburg WV 26101			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x) 9A. AMENDMENT OF SOLICITATION NO. RFQ-TCC-FY-0002			
		x 9B. DATED (SEE ITEM 11) 09/16/2008			
		10A. MODIFICATION OF CONTRACT/ORDER NO.			
		10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to extend the due date for proposal submission to 09/23/2008 at 2:00ET and to answer questions, which are outlined below:

1) I noticed that the Statement of Work is incorrect for the actual number of classes per week. (the incumbent) currently teach 7 classes per week, plus 2 fitness instructor hours for a total of 9 hours per week. Should I submit my proposal (annual cost) based on the current schedule or the SOW in the attachment?  
Answer: Submit pricing according to the specifications in the statement of work. There should be 15 hours of onsite training/instruction per week. Also refer to the 10 additional hours required for special lectures/workshops per year.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		PAUL C. WHITE	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA <i>Paul C. White</i>	16C. DATE SIGNED 9/19/08
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>2) Pg 12 of the Solicitation under the Statement of Work states "Fitness/Aerobics instruction shall be five times per week from 11:00am-2:00pm" -Question-Is the government asking for an instructor for 1 hour (in the time frame of 11am-2pm) or to be present 11:00am-2pm and teach a class during this time? Answer: The contractor is to be present and teaching from 11:00 am - 2:00 pm.</p> <p>3) Pg 12 of the solicitation states "10 hours of special lectures/workshops" Question -Is this weekly, monthly or annual? Answer: This would be annual.</p> <p>4) Is there a program matching the solicitation currently in place? There is a similar program in place. Answer: There is a similar program in place.</p> <p>5) How many hours/classes are being requested? Answer: 3 hours per day, Five times per week, Monday through Friday for a one year period of performance and four 1-year options. Also refer to the 10 additional hours required for special lectures/workshops per year.</p> <p>6) (The solicitation states) that the contractor shall be at OCC for 2 hours and provide instruction, is this per day? Is this per week?  Answer: The contractor will be onsite 3-hours per day. The 2-hours per day is a reference to only the "fitness trainer available" timeframe on Tuesdays. There would still be a need for a Yoga class that day, for 1 hour for a total of 3 hours.</p> <p>Period of Performance: 10/01/2008 to 09/30/2013</p>				